Outcome Letter May 4, 2018

From: Christopher Mutty, IFC Judicial Committee Chairman

To: Logan Kluis, Delta Kappa Epsilon President

CC: James Reed, Assistant Dean for Student Conduct

Liz Jason, Assistant Director of FSILGs

Dear Logan,

This letter serves to inform you of the outcome of an IFC Judicial Committee hearing on May 4, 2018. The hearing stemmed from an incident on March 17th, 2018. Thank you to you and your fraternity members for your attention to the matter at hand. After reviewing the complaint and your response, the Judicial Committee Review Board has found Delta Kappa Epsilon responsible for the following violations:

FSILG Social Event Policy

IV. Management Requirements for House Events with Alcohol E. Guest List

A complete list of all attendees must be kept for the duration of the event. This list must be updated for arrivals and departures and should be an accurate representation of attendance at all times. A complete guest list must have a full name, a university of origin, and an indication of who is 21 or over. There should be a time entered on the list. Members of the organization who are present for an event must also be signed in on the guest list but do not count against the 350 invitations of an FSILG

IFC Risk Management Policy

II. Admittance

E. Those guests who are of legal age and who wish to drink must show proof of age, and then be fitted with a wristband.

III. Control of Alcohol

D. Alcohol should not be served to any individual who does not have a proper wristband, whose hand has been marked as an underage guest, or who is not of the age of 21.

Based upon all available information, the Review Board determined there was a preponderance of evidence to find Delta Kappa Epsilon responsible for violating the policies listed above. In particular, during a registered social event on the night of March 17th, 2018, Delta Kappa Epsilon maintained a list of guests entering the event. However, this list did not include the time of entry or the time of exit from the event. Delta Kappa Epsilon was running low on wristbands during the event. To account for this, risk managers began marking guests over the age of 21 with smiley faces, while guests under the age of 21 were marked with X's. The IFC Risk Management Policy states that wristbands must be used. Lastly, guests who did not have wristbands or their hands marked with smiley faces were observed to be drinking alcohol.

Accordingly, the Review Board determined the following appropriate sanctions:

- 1. Delta Kappa Epsilon must revise its internal Risk Management Policy with the following stipulations. The revised policy must be sent to Liz Jason, Assistant Director of FSILG's and Christopher Mutty, IFC Judicial Committee Chair, by May 29th, 2018.
 - a. In the event that Delta Kappa Epsilon is running low on wristbands during a social event, brothers will ask neighboring fraternities for extra wristbands. If no wristbands are able to be acquired, Delta Kappa Epsilon will only serve alcohol to those with wristbands, regardless of age.
 - b. Once each semester, Delta Kappa Epsilon's risk manager will present to the chapter on the chapter's risk management policies.
 - c. Preformatted guest lists will be used at all social events. This list will include boxes for name, school, age, time in, and time out.
- 2. In accordance with stipulation (b) for the risk management policy, Delta Kappa Epsilon will host a review of risk management policies by September 30th, 2018. This meeting must be attended by at least 75% of brothers and new members. An attendance sheet must be submitted to Liz Jason, Assistant Director of FSILG's, and Christopher Mutty, IFC Judicial Committee Chair, following the event.
- 3. Delta Kappa Epsilon will receive a warning for this incident. This warning may be used during Judicial Committee proceedings related to Delta Kappa Epsilon for the next 4 years.

The Review Board assigned these sanctions to ensure that the issues during this event do not occur again at Delta Kappa Epsilon. The revisions to the risk management policy will put a clear process in place for obtaining wristbands during social events. The changes will also make it easier to keep a more organized record of guests who attend the event, and create a way to record

the times guests enter and leave the party. Both the president and vice president of Delta Kappa Epsilon were out of town on the night of March 17th, 2018. It is clear that other chapter leaders were not able to adequately manage the event without the president and vice president present. The meetings each semester will educate other brothers on how to effectively manage risk at social events. This should reduce the risk of violations at future events where either the president or vice president is not in attendance.

I also encourage you place a focus on upcoming officer transitions. It is crucial that incoming officers know of these policies so they can prevent violations in the future. This should include transition of knowledge to brothers who are living in the house during the summer. Many members of the house executive committee will likely not be at the house over the summer, and social events still must adhere to all MIT, FSILG, and IFC policies.

Please note that failure to comply with these sanctions is grounds for additional Judicial Committee action.

This concludes any Judicial Committee action with regard to this incident. You have until May 11th, 2018 if you wish to appeal this decision. Grounds for appeal may be found in Article VII of the IFC Judicial Committee Bylaws. Please feel free to reach out to me with any questions you may have.

Respectfully,

Christopher Mutty Judicial Committee Chairman MIT Interfraternity Council